How to import data from paper into Excel

By Arne Arnold, PCWorld SEP 25, 2023

This is a super helpful, little-known feature.

	0	rganizational Analysis xlsx - Last Saved 12/3/2018 2:	ю Рм +	Aimee Owens II	- a x
Page Layo ut	Formulas Data Review 1	View Add-ins Help Power Pivot 🔎	Search	Share	Comments
11 • A" A"	≡≡ ≣ ≫- ₿Wrap Text	General -		osum - Ar J T	+
<u> </u>	🚍 🗮 🧮 🧮 🧱 Merge & Center	- \$ - % 9 to go Conditional Format as C Formatting - Table - Sty	ell Insert Delete Format Cler	r - Sort & Fin Ideas Ints Ge Add	t ins =
15	Alignment	n Number n Styles	Cells	Editing Ideas Insights Add	-ins ^
Operations					~
в	c	P	E E		
	• Group	 Line Item 	Fiscal Month Spend	Ideas (Preview) * *	
	Infrastructure	WW IT Distributions	July 2013 464		
	Infrastructure	WW IT Distributions	July 2013 597		
is	Allocated Azure	Compute	July 2013 6	Spend by Fiscal Month	
	Infrastructure	WW IT Distributions	July 2013 6138		
is	Allocated Azure	Storage	July 2013 2		~
is	Allocated Azure	Compute	July 2013 521	\sim	\sim
	Infrastructure	WW IT Distributions	July 2013 464	*	
	Infrastructure	WW IT Distributions	July 2013 66		
	Infrastructure	WW IT Distributions	July 2013 1526		
	Infrastructure	WW IT Distributions	July 2013 597		
(S	Allocated Azure	Storage	July 2013 9		
	Infrastructure	WW IT Distributions	July 2013 1394	Fiscal Month	
	Infrastructure	WW IT Distributions	July 2013 763		
	Infrastructure	WW IT Distributions	July 2013 464	+ Insert Chart	
	Infrastructure	WW IT Distributions	July 2013 165		
s	Allocated Azure	Storage	July 2013 1		
	Infrastructure	WW IT Distributions	July 2013 564		
	Infrastructure	WW IT Distributions	July 2013 66		
	Infrastructure	WW IT Distributions	July 2013 66		
	Inforationation	MAN IT Distributions	hub: 2012 AEA		

Image: Microsoft



You have a table on paper but need the data listed in Excel? Fortunately, there's a simple trick for importing data on physical papers (or any other images) into Excel spreadsheets.

Take your smartphone and take a photo of the data, then send the photo to your PC via email, OneDrive, flash drive, or any other manner. Once the picture is on your PC, open Excel, select the *Data* tab and then the command *From Picture > Picture from File* from the "Retrieve and Transform Data" area.

Step 1 when importing data into Excel by photo is to take a photo of the table. It is better not to include surrounding text. The image section in this example is too large.

Select the photo you have just taken. presto!

Excel carries out text recognition and displays the data found in the right-hand side of your spreadsheet. There you can check the data or insert it directly into the spreadsheet.

) Suchen		Arne Arnold 🧕 🥔 — 🗆 🗙
sieren Hilfe		🖓 Kommentare 🛛 🖄 Freigeben 👻
ngen $\stackrel{2}{\downarrow}$ $\stackrel{Z}{\underline{Z}}$ z_{\downarrow} Sortieren Filtern $\stackrel{1}{\underline{Z}}$ Sortieren und F	Löschen Image: Construction of the sector	Was-wäre-wenn- Prognoseblatt Analyse × Prognose
		*
	Daten aus Bild	Hirsseller: Logitech Pro Promotion for longit Anterna Anterna
	Sensortyp	optisch
	Maximale Auflösung	25600 dpi
	Beschleunigung	40G
	Gewicht	106 Gramm
	Weitere Informationen	Hinweise von Drittanbietern

Step 2 when importing data is the command "Data -' From Picture -' Picture from File". On the right side you can check the data before importing or insert it directly into the spreadsheet.

This article was translated from German to English and originally appeared on pcwelt.de.